

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION III
Provincial Capitol Compound, Barangay Sto. Niño City of San Fernando, Pampanga
REVISED ANNUAL PROCUREMENT PLAN FOR FY 2023-NON CSE NO. 2

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement / Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310200100001000 310200100002000 310200100004000 310300100001000	Common Supplies/Equipment available at PS	ORD, FAD, LRD, REGULATION	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	855,222.46	855,222.46		Various supplies available at PS-DBM
310100100001000 310200100003000	Paper Materials And Products	LRD	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	162,210.00	162,210.00		Special Paper, Legal, 180 gsm, white, 10's; Note Pad, Stick On, for signature; Reproduction of Stationery with PRC Logo (A4 &LEGAL); Corrugated Box
100000100001000 310100100001000 310200100001000 310200100002000 310300100001000	Office Equipment And Accessories And Supplies	FAD, ORD,LRD, REGULATION, ICT	NO	Shopping/ NP-53.9 - Small Value Procurement	4th quarter	N/A	4th quarter	4th quarter	GoP	190,187.71	190,187.71		Ballpen, Blue; Glue, 1010g; Permanent Marker, Twin; Push Pins; Dry Seal; Generator Set; Office Document Shredder; Portable Emergency Light
100000100001000	Procurement of Purified Drinking Water	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	12,000.00	12,000.00		Water consumption-drinking water in RO, Service Centers and CPR
100000100001000	Fire fighting equipment/supplies	FAD	NO	Shopping/NP-53.9 - Small Value Procurement	3rd quarter	N/A	3rd quarter	3rd quarter	GoP	3,600.00	3,600.00		Refill of Fire Extinguishers
100000100001000 310100100001000 310200100002000	Health Supplement/ Medicines Expenses	FAD, LRD, REGULATION	NO	Shopping	within 2023	N/A	within 2023	within 2023	GoP	9,000.00	9,000.00		LOPERAMIDE, BETADINE wound sol'n, MEDIPLAST BAND AID 100/BOX, COTTON, PARACETAMOL, SPIRIT OF AMMONIA, 30 ML
100000100001000	Cleaning Equipment and Supplies	FAD	NO	Shopping	within 2023	N/A	within 2023	within 2023	GoP	19,747.83	19,747.83		Dishwashing Liquid , 50ML; Fabric Conditioner 900ML; Dishwashing Double Sided Sponge; TRASHBAG (M,L); Bathroom Deodorizer; Steel Brush; Cloth Doormat; Bleach
100000100001000 310100100001000 310200100001000 310300100001000	ICT equipment and devices and Accesories	FAD, LRD, ICT, LEGAL	NO	Shopping	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	66,906.00	66,906.00		Screwdriver Set; Fuji Photocopier Drum Unit; Fuji Photocopier Fusing Unit; Headset; Intercom Speaker System
310100100001000 310200100002000	Consumables NOT available at PS	LRD, LEGAL	NO	Shopping/Direct Contracting	within 2023	N/A	within 2023	within 2023	GoP	504,270.00	504,270.00		Riso Ink F2 type; DUPLO INK G14;TONER CART, HP M607 (CF237A) Black Laserjet; TONER CART, HP W1107 (HP107A) Black Laserjet;TONER CART, (CF276A) Black Laserjet; Toner Cart, Samsung ML-3710ND; Brother dye refill ink (BT D60 BK); Brother dye refill ink (cyan, Magenta and yellow); Brother Toner, TN-2480, Black
100000100001000 310200100002000	Fuel, Oil, and Lubricants Expense	FAD, REGULATION	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st quarter	N/A	1st quarter	1st quarter	GoP	192,000.00	192,000.00		POL requirements of PRC vehicles
100000100001000 310100100001000 310200100002000 310200100003000	Provision for Postage, Courier and Delivery Service for Regional Office 3	ORD,FAD, LRD, REGULATION	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2022	4th Quarter 2022	1st quarter	1st quarter	GoP	147,000.00	147,000.00		Courier of documents, supplies and equipments to PRC Central Office and Regional Offices from PRC Regional Office 3; Service Centers- OSSCO-Palayan, Starmills; My Metro Town Mall and any additional service center to be opened.
100000100001000 310100100001000	Provision of Janitorial services for Regional Office 3	FAD, LRD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2022	4th Quarter 2022	1st quarter	1st quarter	GoP	303,000.00	303,000.00		Procurement of Janitorial services provider
100000100001000 310100100001000	Provision for Security Services for Regional Office 3	FAD, LRD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2022	4th Quarter 2022	1st quarter	1st quarter	GoP	788,000.00	788,000.00		Procurement of Security services provider
100000100001000	Water Expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	24,000.00	24,000.00		Supplied by PRIME WATER

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					Advertisement / Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000	Electricity Expenses	FAD, LRD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	918,000.00	918,000.00		Supplied by SFELAPCO and for Off-site Offices
310100100001000 310200100002000 310200100004000 310300100001000	Representation Expenses	LEGAL, LRD, REGULATION, ICT, FAD	NO	Shopping & NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	140,000.00	140,000.00		Representation Expenses during official meetings/workshop/oathaking, GAD activities PRC Anniversary and MidYear and Year-End activities
100000100001000 310200100002000	Training Expenses	FAD, REGULATION	NO	NP-53.5 - Agency-to-Agency/NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	279,000.00	279,000.00		Provision of Training Materials and Services (in-house and outside trainings) for Learning and Development Intervention
100000100001000	Communication expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	104,000.00	104,000.00		Internet Subscription, Landline, Mobile, other subscription expenses
100000100001000	Taxes, Duties and Licenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		LTO Registration renewal of PRC Vehicle
100000100001000	Fidelity Bond Premiums	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00		Fidelity Bond for disbursing, collecting and supply officer
100000100001000	Insurance Expenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	57,000.00	57,000.00		Payment for Insurance Premiums fo PRC Vehicle and Property Plant & Equipment
310100100002000	Rents - Motor Vehicles	LRD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Vehicle Rental use in Licensure Examination
100000100001000	Other General Services	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	1st quarter	1st quarter	1st quarter	GoP	482,603.62	485,000.00		Provision of Job Orders; Notary of Official Documents
100000100001000	Repairs and Maintenance- Motor Vehicles	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	35,000.00	35,000.00		Payment of repairs and maintenance of PRC Region 3 vehicles.
CAPITAL OUTLAY					NONE								
GRAND TOTAL										5,439,747.62	5,442,144.00		

Prepared by: RBAC Secretariat

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